

# **Texas Wesleyan University**

## **ADVISING**

### **Advisor Responsibilities**

1. To clarify university policies, regulations, programs, and procedures about which you may have questions.
2. To be available to meet with you each semester.
3. To keep regular office hours and be adequately available to meet with you.
4. To offer advice on selecting courses and to assist you in developing an academic plan that satisfies degree requirements.
5. To be a responsive listener and to refer you to appropriate support services within the university when needed.
6. To discuss with you your academic performance and the implications of your performance for the undergraduate programs, graduate programs and professional programs you desire to pursue.
7. To help you to explore your interests, abilities, and goals and to relate them to academic majors.
8. To be knowledgeable about career opportunities and to refer you to Career Services as needed.
9. To offer you the opportunity to participate in a mentoring relationship which will help you to become more independent and self-directed.