

Careerlink Privacy Policy

TWU's Careerlink is a web-based job search tool for Texas Wesleyan University students and alumni. NACElink is the national software program and database that supports Careerlink. In addition to the participating colleges and universities, NACElink is a partnership between the National Association of Colleges and Employers (NACE), the DirectEmployers Association, and Symplicity Corporation. NACE does not review NACElink postings.

When logged into Careerlink, user data is actually stored on the NACElink website, owned and operated by NACE which is committed to maintaining the privacy of personal information of the candidates and employers who use NACElink.

Jobs posted on the other available job board (NACElink) are independent of the Careerlink approval process and are not reviewed for posting, therefore, Texas Wesleyan University does not necessarily endorse these opportunities.

Candidates are urged to thoroughly review all job postings and use caution and common sense when applying. Do not disclose social security numbers, credit card information, or bank account numbers to prospective employers.

TWU's Careerlink manager may conduct searches on resumes and candidate profiles to notify candidates of non-academic internship or employment opportunities through e-mail communications. By entering data into the Careerlink/NACElink system, students, alumni, and employers may have data included in aggregate reports used for evaluation of employment activities, educational programs, reports developed for institutional studies, and salary surveys.

Data collected by Career Services is governed by the following campus and federal policies:

- The Federal Family Educational Rights and Privacy Act (FERPA)
- The Privacy Statement for the Texas Wesleyan University website
- Curriculum and Registration Student Records Privacy Guidelines

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