



T E X A S
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UNIVERSITY

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School of Education – Assistant/Associate Professor of Educational Research

Texas Wesleyan University, founded in 1890 in Fort Worth, is a United Methodist institution with a tradition of integrating the liberal arts and sciences with professional and career preparation at the undergraduate level and in selected graduate areas. The University's School of Education is currently seeking applicants for an **Assistant/Associate Professor of Educational Research**. Applicants must have a thorough understanding of quantitative and qualitative methods, and assessment. In addition, the applicant must have a thorough understanding of educational research and its application in the classroom especially as it relates to the delivery of dissertation studies. Position commences Fall 2010.

Responsibilities will include designing and delivering instruction at the master's and doctoral level offered by the Graduate Education Department, especially courses in Educational Research and Advanced Statistics; supervising, evaluating, and conducting dissertation studies; advising students; interacting effectively with school administrators; contributing to grant submissions and administration, using evaluative data to continually improve programs; conducting research with a specific research agenda; being knowledgeable of the current trends and issues in education both at the local, state, and federal levels; and participating in curriculum/program development and departmental, school and University-wide tasks and activities as well as providing specific community service.

Earned doctorate in Educational Research or related areas as required; ABD not considered. Candidates must show evidence of course work in quantitative and qualitative methods, statistics, and assessment (18 to 24 hrs. at the doctoral level). A minimum of 2-5 years of collegiate-level teaching experience required. Some of this experience at the doctoral level desired. Teaching certification and/or three to five years of public school teaching experience desired. Strong teaching and quality research potential is required. An established research agenda and publication history preferred.

Applications will be accepted until the position is filled. To apply, send a current curriculum vita; a cover letter indicating position desired; graduate-level transcripts; three references with names, addresses, and telephone numbers; and, statement of personal teaching philosophy to the Educational Research Search Committee: Office of Human Resources, Texas Wesleyan University, 1201 Wesleyan, Fort Worth, Texas 76105, or HR@txwes.edu. Visit HR.txwes.edu for full job description. EOE

Texas Wesleyan University
Job Description

Name: OPEN
Job Title: Assistant/Associate Professor of Educational Research
Department: Graduate Education
Reports To: Dean, School of Education (Carlos Martinez)
FLSA Status: Exempt
Prepared By: Human Resources
Prepared Date: November 2008

SUMMARY

Designs and delivers instruction at the master's and doctoral level offered by the Graduate Education Department, especially courses in Educational Research and Advanced Statistics. Supervises and evaluates dissertation studies. Participates in department, school, and university-wide tasks and activities. Conducts research with a specific research agenda.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Prepares lessons and delivers instruction for day, evening, online class, and Bureson site courses at the doctoral level, especially courses in Educational Research and Advanced Statistics.

Adheres to the established class schedule and office hours. Submits contracts, book requests, syllabi, grades, evaluations, and other required paperwork and reports in a timely manner.

Conducts research with a designated research agenda, writes and submits manuscripts for publication in refereed journals yearly. Remains knowledgeable of current research in all appropriate disciplines by reading journal articles, attending conferences, and maintaining relationships with other fellow researchers.

Develops and participates in grant projects that support innovation in urban teaching and teacher education and that support current and future programs in the Department.

Participates in curriculum and program planning, assessment, and development.

Advises students at undergraduate and graduate levels.

Supervises and evaluates dissertation studies. Must be able and willing to drive to different school sites throughout the Dallas/Fort Worth Metroplex.

Participates in scholarly and academic activities.

Other duties as assigned by the Program Director and the Dean.

QUALIFICATIONS.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Earned doctorate in Educational Research or related areas as required; ABD not considered. Candidates must show evidence of course work in quantitative and qualitative methods, statistics, and assessment. Major in educational research desired, minor in educational research considered. A minimum of five (5) years of public school teaching required and a minimum of 2-5 years of collegiate-level teaching experience preferred. Strong teaching and quality research potential is required. An established research agenda and publication history preferred. Must be teacher certified.

KNOWLEDGE, SKILLS & ABILITIES

Thorough understanding of pedagogical theory and practice and its application in the classroom especially as it relates to the delivery of Science and/or Math instruction in American public schools. Thorough understanding of Science and Math content, learning theories, and the design and delivery of effective university-based and public school science and/or math programs.

Familiarity with the process by which a research agenda is established and the ability to design, develop, and execute research projects requiring the collection and analysis of data.

Familiarity with academic policies and procedures of higher education institutions.

Familiarity with the rules, standards, regulations and laws related to student records especially as it relates to the discrete handling of confidential student records and matters, as required by FERPA regulations.

Ability to adhere to University and departmental policies and procedures.

Ability to work effectively with a wide range of constituencies in a diverse community.

Ability to demonstrate and provide excellent service to both the University and the community.

LANGUAGE SKILLS

Ability to read and write in English including, but not limited to the ability to teach college level courses, publish manuscripts, and make academic and professional presentations. Multilingualism preferred.

Ability to read, analyze, and interpret general periodicals, professional journals, and/or governmental regulations. Ability to write reports and business related correspondence. Ability to effectively present information and answer questions from all relevant constituents and stakeholders.

MATHEMATICAL SKILLS

Ability to collect, analyze, and interpret statistical data for the purpose of assessing programs and conducting research. Knowledge of the Science and/or Math content taught in public schools required.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS

The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable disabled individuals to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand for long periods of time; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk and hear. The employee must regularly lift and/or move up to 20 pounds. Must be able to move about campus freely. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Evening and weekend hours as required by class schedule and office hours. Off-campus classes may be required.