

**APPLICATION FOR MASTER'S DEGREE COMPREHENSIVE EXAM**

Date \_\_\_\_\_ Semester and year of exam \_\_\_\_\_

Name \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_

Telephone HM \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
WK \_\_\_\_\_

E-mail \_\_\_\_\_

CORE COURSES	SEMESTER TAKEN	INSTRUCTOR
6301 (or 6157, 58, 59)	_____	_____
6302	_____	_____
6305	_____	_____
6307	_____	_____

**What is your concentration area?**  
\_\_\_\_\_

List **all concentration area** courses taken, semester, and instructor. DO NOT LIST elective hours.

COURSE	SEMESTER TAKEN	INSTRUCTOR
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**COURSES IN PROGRESS:** \_\_\_\_\_  
\_\_\_\_\_

Which parts of the exam do you plan to take this semester? (You may take the exam on two different testing dates: one part in this semester, the other part in the following semester.)

**Core only** \_\_\_\_\_ **Concentration only** \_\_\_\_\_ **Both** \_\_\_\_\_

Have you taken the exam before? If so, give dates. \_\_\_\_\_

When do you plan to graduate? \_\_\_\_\_

**Eligibility:**

Applications must be in by Jan. 20 for the spring semester, Sept. 10 for the fall semester, June 10 for the summer semester. **To be eligible for the exam, a student must:**

1. have completed at least 27 hours of graduate work
2. have completed the 12 hour core
3. have an official degree plan on file
4. have no “Incompletes” on his/her transcript
5. have a 3.0 GPA on graduate work at Texas Wesleyan

A study guide for the exam is available upon request. Questions? Contact the Graduate Office at (817) 531-4974.

**Passing the comprehensive exam:**

A Comprehensive Examination Committee of faculty members will develop and grade the comprehensive examination. The student’s performance on the comprehensive examination will be judged “Satisfactory” or “Unsatisfactory.” The student will be notified by mail of the results within a reasonable period of time.

Satisfactory performance in course work does not necessarily guarantee successful performance on the comprehensive examination. A student whose examination is judged “Unsatisfactory” may apply to retake the comprehensive examination at the next scheduled comprehensive examination date.

No student will be allowed to retake the comprehensive exam during the **same semester** in which he/she received an unsatisfactory exam score. This means that a student who did not pass the exam but planned to graduate at the end of the semester in which he/she took the comprehensive exam will have to postpone graduation until another semester.

If you miss the exam for **any** reason, there will be **no** make-up exams given. You will have to wait to take the exam the following semester.

I have read the above statements concerning taking and passing the comprehensive exam. I meet all 5 criteria for eligibility listed in the Eligibility section of this application.

Signed \_\_\_\_\_

Date \_\_\_\_\_