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View Summary

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Technology Strategic Planning Survey

Staff

The University Technology Strategic Planning Committee has been charged with developing a plan, implemented over five years, that utilizes technology and modern instructional practices to assist the University and its schools in achieving their stated mission and goals. To develop this plan, the Committee requests your responses to the following survey.

Please assist the Committee by responding to each item on the following survey, which is broken into seven sections. The Committee thanks you for your time and efforts.

In which [Administrative Division](#) or [Academic School](#) do you work?

- 2 (3%) [School of Business](#)
- 2 (3%) [School of Education](#)
- 7 (10%) [School of Arts and Sciences](#)
- 0 (0%) School of Law
- 5 (7%) [Office of the President](#)
- 13 (19%) [Office of the Provost](#)
- 8 (12%) [University Advancement](#)
- 15 (22%) [Student Services](#)
- 14 (21%) [Budget and Finance](#)

I am employed _____.

- 63 (94%) [Full-time](#)
- 4 (6%) [Part-time](#)
- 0 (0%) other:
- 0 (0%) *no answer*

Professional Practice and Productivity

How well do your technology skills support your ability to accomplish your professional work (such as document preparation, research, communicating with colleagues, other professionals, participating in professional organizations, etc.)?

- 0 (0%) I do not consider myself a technology user.
- 2 (3%) [I consider myself a beginner in my ability to use technology, so I am more efficient when I don't use technology to support my professional work.](#)

- 14** (21%) [I consider myself about average in my ability to use technology. It is usually a more effective way to get work done.](#)
- 34** (51%) [My skill with technology is very good. Where appropriate, technology helps me be more efficient.](#)
- 17** (25%) [I am expert at the use of technology to support professional work. I often serve as a technology resource to others.](#)
- 0** (0%) Technology is not available for my professional use.
- 0** (0%) *no answer*

Indicate your best estimate of your skill or knowledge level about each of the following technology and teaching related indicators. This is not a test, so please be as accurate and honest as possible.

I am able to describe and implement basic troubleshooting techniques for multimedia computer systems with related peripheral devices.

- 3** (4%) [Not Comfortable](#)
- 16** (24%) [Need Assistance](#)
- 40** (60%) [Adequate Knowledge/Skill](#)
- 8** (12%) [I'm an Expert](#)
- 0** (0%) *no answer*

I am able to demonstrate knowledge of uses of computers and technology to others.

- 1** (1%) [Not Comfortable](#)
- 3** (4%) [Need Assistance](#)
- 51** (76%) [Adequate Knowledge/Skill](#)
- 12** (18%) [I'm an Expert](#)
- 0** (0%) *no answer*

I am able to use imaging devices such as scanners, digital cameras, and/or video cameras with computer systems and software.

- 4** (6%) [Not Comfortable](#)
- 21** (31%) [Need Assistance](#)
- 34** (51%) [Adequate Knowledge/Skill](#)
- 8** (12%) [I'm an Expert](#)
- 0** (0%) *no answer*

I am able to use terminology related to computers and technology appropriately in written and oral communications.

- 3** (4%) [Not Comfortable](#)
- 11** (16%) [Need Assistance](#)
- 42** (63%) [Adequate Knowledge/Skill](#)
- 10** (15%) [I'm an Expert](#)
- 1** (1%) *no answer*

I am able to operate a multimedia computer system with related peripheral devices to successfully install and use a variety of software packages.

- 6** (9%) [Not Comfortable](#)

- 18 (27%) [Need Assistance](#)
- 30 (45%) [Adequate Knowledge/Skill](#)
- 12 (18%) [I'm an Expert](#)
- 1 (1%) *no answer*

I am able to use productivity tools for word processing, database management, and spreadsheet applications.

- 0 (0%) Not Comfortable
- 4 (6%) [Need Assistance](#)
- 51 (76%) [Adequate Knowledge/Skill](#)
- 12 (18%) [I'm an Expert](#)
- 0 (0%) *no answer*

I am able to use MS Outlook to compose and send e-mail to individuals and groups within the university.

- 0 (0%) Not Comfortable
- 0 (0%) Need Assistance
- 44 (66%) [Adequate Knowledge/Skill](#)
- 23 (34%) [I'm an Expert](#)
- 0 (0%) *no answer*

I am able to use computers to support problem solving, data collection, information management, communications, presentations, and decision making.

- 1 (1%) [Not Comfortable](#)
- 11 (16%) [Need Assistance](#)
- 42 (63%) [Adequate Knowledge/Skill](#)
- 13 (19%) [I'm an Expert](#)
- 0 (0%) *no answer*

I am able to use computer-based technologies including telecommunications to access information and enhance personal and professional productivity.

- 1 (1%) [Not Comfortable](#)
- 5 (7%) [Need Assistance](#)
- 51 (76%) [Adequate Knowledge/Skill](#)
- 10 (15%) [I'm an Expert](#)
- 0 (0%) *no answer*

I am able to demonstrate knowledge of equity, ethics, legal, and human issues concerning use of computers and technology.

- 3 (4%) [Not Comfortable](#)
- 4 (6%) [Need Assistance](#)
- 52 (78%) [Adequate Knowledge/Skill](#)
- 8 (12%) [I'm an Expert](#)
- 0 (0%) *no answer*

About how much time each week do you spend using computers in your current position?

- 0** (0%) No time
- 0** (0%) Less than 1 hour
- 5** (7%) [1 - 6 hours](#)
- 3** (4%) [6 - 12 hours](#)
- 6** (9%) [12 - 18 hours](#)
- 53** (79%) [More than 18 hours](#)
- 0** (0%) no answer

Administrative Processes and Operations**Do you have electronic access to student data?**

- 4** (6%) [We do not have a student information system.](#)
- 0** (0%) Student information is available only in the registrar's office.
- 5** (7%) [Student information is available only in the registrar and administrative offices.](#)
- 35** (52%) [I have direct access to the student information system.](#)
- 20** (30%) [My position does not require access to student information.](#)
- 3** (4%) [I don't know.](#)
- 0** (0%) no answer

Do you know the official university procedures for requesting hardware and software to which the university has licenses?

- 31** (46%) [No](#)
- 36** (54%) [Yes](#)
- 0** (0%) no answer

Do you know the official procedure and timeline for requesting hardware and software that is not on the university's standard software suite?

- 43** (64%) [No](#)
- 22** (33%) [Yes](#)
- 2** (3%) no answer

Barriers to Technology Use**Select your top three barriers to using technology from the list below.**

- 16** (24%) [Access to technology \(e.g. computers, document cameras, etc.\)](#)
- 10** (15%) [Administrative support](#)
- 46** (69%) [Funds](#)
- 3** (4%) [Interest or personal motivation](#)
- 21** (31%) [Technology support](#)
- 37** (55%) [Time to learn, practice, plan](#)
- 27** (40%) [Technology-oriented professional development opportunities](#)
- 12** (18%) [Lack of institutional rewards for using technology](#)

- 1 (1%) [Personal desire to use technology](#)
- 0 (0%) I work in a department that does not use technology on a daily basis (ex. Physical facilities)

Connectivity

Rate the quality of Internet access in your office:

- 0 (0%) We do not have Internet access.
- 1 (1%) [We have access, but it is consistently slow or unreliable.](#)
- 35 (52%) [Access is usually adequate with some slowdowns.](#)
- 31 (46%) [Access is excellent.](#)
- 0 (0%) *no answer*

Rate the quality of telephone access in your office:

- 0 (0%) We do not have phone access.
- 4 (6%) [We have access, but it is inconsistent or unreliable.](#)
- 32 (48%) [Access is usually adequate with few problems.](#)
- 30 (45%) [Access is excellent.](#)
- 1 (1%) *no answer*

Technical Support

Do you know the official procedure for reporting hardware problems?

- 9 (13%) [No](#)
- 58 (87%) [Yes](#)
- 0 (0%) *no answer*

Do you know the official procedure for reporting software problems?

- 10 (15%) [No](#)
- 56 (84%) [Yes](#)
- 1 (1%) *no answer*

How long does it take to get help when there is a hardware problem in your office?

- 7 (10%) [Within minutes](#)
- 26 (39%) [Within hours](#)
- 18 (27%) [Within days](#)
- 0 (0%) Within weeks
- 13 (19%) [Unpredictable](#)
- 3 (4%) [Don't know](#)
- 0 (0%) *no answer*

How long does it take to get help when there is a software problem in your office?

- 7 (10%) [Within minutes](#)
- 24 (36%) [Within hours](#)

- 17 (25%) [Within days](#)
- 0 (0%) Within weeks
- 14 (21%) [Unpredictable](#)
- 4 (6%) [Don't know](#)
- 1 (1%) *no answer*

Overall, how satisfied are you with the technology support services available?

- 3 (4%) [Dissatisfied](#)
- 5 (7%) [Somewhat dissatisfied](#)
- 12 (18%) [Neither satisfied nor dissatisfied](#)
- 17 (25%) [Somewhat satisfied](#)
- 30 (45%) [Satisfied](#)
- 0 (0%) *no answer*

Culture of Innovation

In the culture that currently exists in your department, individual innovation is:

- 1 (1%) [Discouraged and not tolerated](#)
- 2 (3%) [Tolerated](#)
- 36 (54%) [Supported but not rewarded](#)
- 25 (37%) [Rewarded](#)
- 3 (4%) *no answer*

Professional Development

Would you be able or willing to attend technology professional development events if they were offered?

- 1 (1%) [No](#)
- 57 (85%) [Yes](#)
- 9 (13%) [Not sure](#)
- 0 (0%) *no answer*

If given a choice, in which types of professional growth opportunities do you prefer to participate? (Select all that apply.)

- 41 (61%) [Workshops and seminars](#)
- 22 (33%) [Attending conferences](#)
- 25 (37%) [On-demand, online professional development](#)
- 30 (45%) [One-on-one training with technology training staff](#)
- 51 (76%) [Group training with technology training staff](#)
- 1 (1%) [None apply](#)

Do you need training to use or do any of the following: (Select all that apply)

- 2 (3%) [Computer Basics](#)
- 6 (9%) [Handheld Computer](#)

- 3** (4%) [Microsoft Windows Operating System](#)
- 4** (6%) [Word Processing Program \(Microsoft Word\)](#)
- 17** (25%) [Internet Spreadsheets/Databases \(Microsoft Excel or Access\)](#)
- 24** (36%) [Art/Graphic Development](#)
- 32** (48%) [Web Page Development](#)
- 14** (21%) [Multimedia Authoring](#)
- 18** (27%) [Presentation Software \(Microsoft PowerPoint\)](#)
- 0** (0%) [Email](#)
- 6** (9%) [Online Research Tools](#)
- 12** (18%) [Camcorders/Video Editing](#)
- 7** (10%) [Digital Cameras](#)
- 8** (12%) [SPSS](#)
- 6** (9%) [Data Projectors](#)
- 12** (18%) [Interactive Whiteboard \(SMART Board\)](#)
- 11** (16%) [Document Cameras \(ELMO\)](#)
- 16** (24%) [Creating and Using Web Logs](#)
- 15** (22%) [Teleconferencing/Videoconferencing](#)
- 11** (16%) [Electronic Library Access](#)
- 8** (12%) [Web Advisor](#)
- 7** (10%) [Social, Legal, and Ethical Issues Related to Technology in Education](#)
- 3** (4%) [other:](#)